

# ELD INSTRUCTIONS FOR DRIVERS

## **Three documents MUST go in every truck in the fleet:**

1. ELD ROADSIDE INSPECTION CARD FOR ANDROID
2. DRIVER MIGRATION IN-CAB GUIDE
3. ELD LOGIN / OPERATION

## **ELD ROADSIDE INSPECTION CARD FOR ANDROID:**

- a. This will instruct the driver on how to either *EMAIL* or use *WEB SERVICES* to transfer logs to DOT officials.
- b. This must be in all trucks – suggest keeping this in the permit book.

## **DRIVER MIGRATION IN-CAB GUIDE**

- a. When we “flip the switch” to convert to ELD rule this will pop up on your screen.
  - i. “NEW CONFIGURATION HAS BEEN RECEIVED. RESTART NOW?”
- b. If you ARE NOT driving, you MUST choose YES.
- c. If you ARE driving, choose NO. The next time you stop you need to reboot/restart the display.
- d. Follow the instructions on the Guide.

## **ELD LOGIN / OPERATION**

- a. This will guide you through the login process, adding Shipping Information and Certifying your logs.
- b. READ the page titled: *Things to Know – Changes with ELD*
- c. LOGS MUST BE CERTIFIED EVERYDAY FOR THE PREVIOUS DAY.
- d. For the Safety/Log Department to make corrections to your logs, that day MUST be certified first.